

**SECRET**

OFFICE OF REPORTS AND ESTIMATES  
OPERATING Procedure 13  
O.R.E. Administrative Memorandum No. 6-48

30 June 1948

SUBJECT: ORE Intelligence Production Program for the Quarter Beginning 1 July through 30 September 1948.

REFERENCES: a. ORE Operating Procedure No. 21-48.  
b. ORE Operating Procedure No. 24-48.

1. Intelligence Production Plan and Procedures.

a. Reference a states the general plan for Intelligence Production and Presentation by ORE, as approved by the Director.

b. Reference b delineates the responsibilities of the Staffs, Groups, and Branches and outlines the procedures to be followed in the production of intelligence.

2. In implementation of the provisions of the plan given in reference a and following the responsibilities and procedures as outlined in reference b, ORE will undertake the following production program for the quarter 1 July through 30 September 1948.

a. Basic Intelligence.

The attached schedule, Appendix I, will govern the production of basic intelligence during the quarter.

b. Current Intelligence.

(1) The Daily Summary will continue to be published and will include occasional TOP SECRET annexes containing brief analyses of critical situations as they may arise and appear suitable for top level dissemination, and which in the past would have been issued as articles in the discontinued TOP SECRET Weekly.

(2) The new SECRET Weekly Summary will continue to be published each Friday including, from time to time, an appendix containing digests of ORE's or other briefs of staff intelligence as these are completed and are made available by the Staff Intelligence Group for publication by the Current Intelligence Group.

(3) Special Evaluations will be issued as critical situations arise or as items of significant intelligence interest are observed and evaluated.

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c. Staff Intelligence.

(1) The attached schedule, Appendix II, will govern the production of staff intelligence to meet predictable requirements during the quarter.

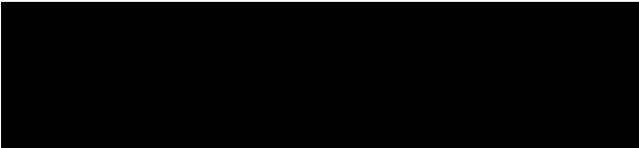
(2) Special Estimates on other topics will be produced as required by the long-range and overall view of the world situation. In addition, priority will be given to requirements for studies specifically required by the National Security Council (NSC), the Joint Chiefs of Staff (JCS), and the State-Army-Navy-Air Coordinating Committee (SANACC) in accordance with procedures prescribed in reference b.

d. Oral Presentation.

(1) An oral analysis of significant foreign developments will be presented weekly.

(2) Special presentations will be made as required.

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THEODORE BARBITT  
Assistant Director  
Reports and Estimates

Attachments:

- Appendix I - Basic Intelligence Schedule
- Appendix II - Staff Intelligence Schedule

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